



## Penrith Local Quaker Meeting

### Expenses Reclaim Form

All expenses will be reimbursed direct to bank accounts. We aim to do this within the month. If you require reimbursement faster than this please just ask. Banks are now checking the account name, so please let us know if that is not the same as your own name. Thank you.

Name:	
Phone Number:	
Email address:	
Bank Account Name (unless same):	
Bank Sort Code:	
Bank Account No:	

Date	Item	Reason	Receipt Y/N	Amount £

Signed \_\_\_\_\_

Please email to [penmtgtreasurer@gmail.com](mailto:penmtgtreasurer@gmail.com) or give to Julia Aglionby or Charles Weir. No need to sign if emailed.